**Florida Sterling Council**

**2018-2019 Examiner Training Requirements**

**At-A-Glance**

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|  | **New Examiner** | **Return Examiner** | **Highlights** |
| Criteria 101 | Required | Highly Recommended | * Classroom Delivery, One Day
* Sessions offered throughout Florida September 10th through September 19th
* Refer to the Examiner Training Schedule at [www.floridasterling.com](http://www.floridasterling.com) on the Examiner Document Downloads page under Training and Education
* **Prework is not required prior to attending the Criteria 101 workshop**
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| Key Factors | Required | Recommended | * Self-Study, One Hour
* Download the PowerPoint Presentation from the Examiner Document Downloads page at [www.floridasterling.com](http://www.floridasterling.com) under Training and Education
* **To be completed prior to attending Evaluating Applications**
* **Bring the Certificate of Completion to the Evaluating Applications session**
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| Evaluating Applications | Required | Recommended | * Classroom Delivery, One Day
* Sessions offered throughout FloridaSeptember 24th through October 3rd
* Refer to the Examiner Training Schedule at [www.floridasterling.com](http://www.floridasterling.com) on the Examiner Document Downloads page
* Download the Case Study application from the Examiner Document Downloads page at [www.floridasterling.com](http://www.floridasterling.com) under Training and Education
* **Read the entire Case Study application**
* **Re-read Category 1 prior to attending Evaluating Applications training**
* **Bring hardcopies of the entire Case Study application and your Key Factors Certificate of Completion to the workshop**
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|  | **New Examiner** | **Return Examiner** | **Highlights** |
| Criteria 102 | Required | Required | * Self-Study, Six Units, One Hour Each
* Download the PowerPoint Presentations located in the 2018-2019 Florida Sterling Criteria 102 folder from BOX located at [www.box.com](http://www.box.com)
* Complete the Reflections Survey for each unit
* **All six units and their associated Reflections Survey are to be completed by Wednesday, October 10, 2018**

Note: Detailed instructions on how to access BOX will be provided through a separate email |
| Case Study | Required | Required | * Self-Paced, Approximately 20-30 Hours
* Download the Case Study application, Case Study Scorebook, and Consensus Key Factors from the Examiner Document Downloads page at [www.floridasterling.com](http://www.floridasterling.com) under Training and Education
* Obtain a copy of the Sterling Management System Resource Guide (copies will be provided at Criteria 101 training)
* **Complete Items 2.1, 3.1, 4.1, 5.1, and 6.1 for the Case Study application****(Item 1.1 will be provided as a Takeaway during Evaluating Applications training)**
* **Complete the four (4) Case Study Debrief questions on the last page of Case Study Scorebook**
* **Email the completed Case Study Scorebook to** **examiner@floridasterling.com**
* **The completed Case Study Scorebook is to be emailed no later than Wednesday, October 17, 2018**
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| Examiner Training | Required | Required | * Classroom Delivery, Three Days
* Read the Case Study application and review your completed Case Study Scorebook
* **Bring a hardcopy of the:**
	+ **Case Study application,**
	+ **Resource Guide,**
	+ **Consensus Key Factors, and**
	+ **your completed Case Study Scorebook to Examiner Training**
* Sessions offered in Tallahassee and Largo
* Refer to the Examiner Training Schedule at [www.floridasterling.com](http://www.floridasterling.com) on the Examiner Document Downloads page under Training and Education
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